# NONDISCRIMINATION STATEMENT

The U.S. Department of Agriculture (USDA) issued a new nondiscrimination statement on May 24, 2013. All state agencies, local agencies, or other sub-recipients of USDA federal financial assistance are required to incorporate the USDA nondiscrimination statement into all materials and sources used to inform the public about Food and Nutrition Service’s child nutrition programs. Please ensure that your LEA’s nondiscrimination statement matches the following[1](file:///C:\Users\BIGNHAMPTON\Desktop\School%20Nutrition%20Program\Civil%20Rights%20SNP%202015%20TNDOE.docx#_bookmark0):

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal and, where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or if all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\_filing\_cust.html,](http://www.ascr.usda.gov/complaint_filing_cust.html) or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov.](http://program.intake@usda.gov/)

Individuals who are deaf, hard of hearing, or have speech disabilities and wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

Persons with disabilities, who wish to file a program complaint, please see information above on how to contact us by mail directly or by email. If you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).

USDA is an equal opportunity provider and employer.

If material is too small to permit the use of the full statement, include the following statement in a font no smaller than the text size throughout the document itself:

“USDA is an equal opportunity provider and employer.”